

RMDS EXECUTIVE BOARD MEETING MINUTES

October 11, 2018

Armando's Ristorante

9355 Crown Crest Blvd

Parker, CO 80138

The table is reserved beginning at 5:30pm

@ 6:30 PM

Attendance: Gwen Ka'awaloa, Heather Petersen, Beth Geier, Shannon Lemons, Didi DeKrey, Sharon Soos, Kathy Simard, Tiffany Rutledge, Lori Keilt, Stephanie Figgins, Sandra Rosewell, Cassandra Dipentino

Proxies: Linda Gaber to Cassandra DiPentino; Ginka Kubelka to Heather Petersen; Simone Windeler to Heather Petersen; Arlene Rhodes to Didi DeKrey

Call to Order-President

Gwen Ka'awaloa

Meeting called to order at 6:30 pm

Secretary - Approval of Minutes - September meeting

Heather Petersen

Tiffany Rutledge moved to approve the September minutes, 2nd by Stephanie Figgins. Motion approved unanimously.

Awards for 2018:

Russ Fawcett – Tiffany Rutledge moved we award Joan Clay, 2nd by Lori Keilt. Motion passed unanimously.

Jr/YR Sportsmanship Award – It was discussed and Beth will send an email seeking nominations. Send nominations to Beth, who will forward them to Shannon.

Volunteer of the Year – Beth is going to send out an email as well on this to the membership

Budgeting Session

Sharon Soos

- Discussion of how the budgeting sheets work and packet material.
- Adult Amateur – 2018 we didn't budget income/expense but we did have a clinic. For 2019 we will do no income and \$500 expense as nothing is currently planned.
- Allocate \$500 to Juniors, Amateurs and Professionals.
- Awards – Shannon thinks we should decrease the income budget since we mail out less and there is less postage reimbursement coming in. \$400 Income suggested. Expenses \$6500 with the storage unit and such.
- BOG Banquet – Meals up a little bit for expense. Auction crew a bit different so not counting on the income as much. \$8500 income, \$8500 expense. Working to make it be a break even and hoping for a good income. Stephanie will be the collection point for donations.
- BOG Meeting - \$1900 expense.
- Centaur – numbers lower than the budget in 2018. Discussion of further decreasing issues? It was thought to stay at 6 issues. \$5000 Income, \$14,500 expense. \$9500 loss. Have to include postage increase.
- Central Office – Email blasts. \$3000 income, \$13000 expense. \$10000 loss.
- Championships – Region year. \$125,000 expenses. \$125,000 income.
- Education/Clinics –Quickbooks needs to be laid out a little differently and Sharon is working on fixing this. This category is shifting a little bit. \$2000 income, \$2000 expense.
- Junior Program - \$500 expense budgeted for their use.
- Junior Camp – Not as much of a profit as previous times we hosted due to bigger clinicians. \$3500 income, \$3500 expense. Break even.
- Marketing/Expo - get post-it notes for Expo again, hats – dressage with altitude again to sell and have available at shows. \$750 Income, \$1000 expense. \$250 loss.

- Membership dues – \$45,000 income, \$22,500 expense. \$22,500 profit.
- Horse dues - \$6600 income. \$6600 profit.
- Donations - \$2785 expenses – same as 2018.
- Misc/paypal – \$500 in paypal income from fees and such. \$500 loss. It's a wash.
- Omnibus – Almost broke even in 2018. Still budget for a slight loss for 2019. \$14000 income, \$16000 expense. \$2000 loss.
- Operating (USDF Convention/Treasurer expenses) - \$3000 expense - \$2000 convention expenses, \$1000 mis and treasurer stuff. \$3000 loss.
- Professionals - \$500 budget for them to spend on activities.
- Scheduling/Insurance – show recognitions, insurance for club and chapters if asked for it. \$2500 income, \$2000 expense. \$500 gain.
- Scholarship - \$2000 expense, \$1500 income. \$500 loss.
- Taxes/Legal/Audit - Chapters are down. \$225 income, \$5625 expense. \$5400 loss.
- Team Competition - \$2300 income, \$1000 expense.
- Website - \$1625 expense, \$300 income. \$1325 loss. We need to follow up on the sponsorships promised from 2017 for 2018. Website - Premier trainer sponsorships - \$250 for pro dinner sponsorship, \$30 to the marketplace ad on the website and \$20 to the ¼ page centaur ad featuring our premier trainer sponsors.
- General / Interest - \$100 both – misc stuff.

\$222175 total Income. \$234535 total Expense. \$12360 total loss

Rocky Mountain Dressage Society
2019 Budget

2019 Budget	Income	Expense	Net Change
Adult Amateur	\$ -	\$ 500.00	(\$500.00)
BOG Awards	\$ 400.00	\$ 6,500.00	(\$6,100.00)
BOG Banquet	\$ 8,500.00	\$ 8,500.00	\$0.00
BOG Meeting	\$ -	\$ 1,900.00	(\$1,900.00)
Centaur	\$ 5,000.00	\$ 14,500.00	(\$9,500.00)
Central Office	\$ 3,000.00	\$ 13,000.00	(\$10,000.00)
Championship/Breed Show	\$ 125,000.00	\$ 125,000.00	\$0.00
Donations	\$ -	\$ 2,785.00	(\$2,785.00)
Education/Clinics	\$ 2,000.00	\$ 2,000.00	\$0.00
General / Interest	\$ 100.00	\$ 100.00	\$0.00
Jr/Yr Program		\$ 500.00	(\$500.00)
Junior Camp	\$ 3,500.00	\$ 3,500.00	\$0.00
Marketing/Expo/Merchandise	\$ 750.00	\$ 1,000.00	(\$250.00)
Membership - Dues	\$ 45,000.00	\$ 22,500.00	\$22,500.00
Membership - Horses	\$ 6,600.00	\$ -	\$6,600.00
Misc. / Donation	\$ 500.00	\$ 500.00	\$0.00
Omnibus	\$ 15,000.00	\$ 16,000.00	(\$1,000.00)
Operating (USDF Conv/Treas Exp)	\$ -	\$ 3,000.00	(\$3,000.00)
Professional Committee		\$ 500.00	(\$500.00)
Scheduling / Insurance	\$ 2,500.00	\$ 2,000.00	\$500.00
Scholarship	\$ 1,500.00	\$ 2,000.00	(\$500.00)
Taxes / Legal / Audit	\$ 225.00	\$ 5,625.00	(\$5,400.00)
Team Competition	\$ 2,300.00	\$ 1,000.00	\$1,300.00
Website	\$ 300.00	\$ 1,625.00	(\$1,325.00)
Total	\$ 222,175.00	\$ 234,535.00	(\$12,360.00)

Data Base – discussed contacting NEDA and California and Potomac on who they use and what software.

Awards Banquet – chapter baskets, chapter volunteer awards, Set-up at noon. Silent auction items. Room block for \$119 until December 20th.

Agenda BOG – same as past:

Slate -

President – Gwen Ka’awaloa

Vice President – Tiffany Busch

Scholarship – (MaryJo will be backup)

Adult Amateur – Natalie DeFee Mendik and Michelle Stevens with Anclaire Spaulding

Communications – Carrie Washburn? Or Beverly Swanson

Jr/YR – Cassandra Dipentino

Show Chair – completely open

For the USDF GMO Awards, they get a 1/6 page advertising in the USDF Connection. Beverly will design something for us.

Santa Fe Dressage Proposal: We will bring it before the BOG for consideration.

Championships Professionals Dinner: We didn’t need to use the \$500 professionals’ budget item for the party costs. Discussion on having a party planner to help with all the championships parties. Can we put money down on the bar costs? \$12 beers and wine. Costs are too high. \$500 pay for a party planner to cover all 5 events for 2019.

8:51 pm **Kathy Simard made the motion to adjourn. 2nd by Lori Kielt. Motion passed unanimously.**